



92nd AGM 2018 Minutes

Annual General Meeting of the Ranelagh Club (ACN 004 127 262)

Held in the Club Rooms, 3 Rosserdale Crescent, Mount Eliza 3930

- Date:** 19th November 2018
- Meeting Commenced:** 8.00pm
- Returning Officer:** Alex Anderson
- Attendees:** 36 attendees.
Astrid Saint-John, Valma Hardidge, Jean Strickland, Ken Gallaher, Lawrence Henderson, Tony Skinner, Chris Fellows, Stella McGahey, Wendy Ellis, Arvind Sridharan, Mark Dillon, John Trevena, Ian Fleming, Alison and Kevin Doherty, Evelyn Kniesel, Narida Arnott, Rod Austin, Wendy Parton, Alex Anderson, Peter Hook, Ingrid Harvey, Graeme Atkins, David Kirby, Geoff Aarons, David Gates, Jackie Gates, Cathy Jacques, Phil Reid, Grant Snowden, Ross McDonald, Lynette Hinings-Marshall, Linda Snowden, Debra Berner, Beverly Boughton, Laraine King
- Apologies:** Dennis Jackson, Gordon Frankland, Steven Frankland, Michael Carney, Mike Weber, Gary Scott, Bob Cracknell, Richard Visser, Alan Thompson
- Proxy Details:** 1 Proxy
Dennis Jackson – 1 Proxy

1. President Peter Hook welcomed all members to the meeting.

2. Mark of Respect

The following three Ranelagh Club Life Members were acknowledged.

- Patrick McMahon, 24 April 1919 – 3 Nov 2017
- Betty Eastgate, 8 April 1925 – 7 April 2018
- Lionel Smith, 13 May 1919 – 26 August 2018

Past President Lawrence Henderson was invited to speak on behalf of the club and he mentioned how all three were exemplary members that contributed so much to the club and always passionate about the club. "It would be very rare to find such valuable members again."

3. Acceptance of the minutes of the Annual General Meeting Year ended 30th June 2017 held on 30th October 2017. Proposed: Graeme Atkins Seconded: Lawrence Henderson

4. Acceptance of the Minutes of the Special General Meeting held on 17th September 2018.
Proposed Lawrence Henderson Seconded Arvind Sridharan

5. **Presidents Report**

Peter Hook took his report as being read but matters highlighted were:

5.1 Catering - The Board understood it had been a Big Year in terms of moving the operations in-house. To make such a decision also meant going through a large process and thanked the Board for their contributions though out this process.

Overall it was accepted as a good decision, it appears to be well supported by the members and provided a nicer "feel" in the clubhouse.

Revenue currently is ahead of budget and last year's figures but accepted there was still a long way to go in terms of it being a success financially and offerings.

He noted the Board could not have made this inhouse decision if it was not for employing a full-time manager.

5.2 Sailing manager - The appointment of a professional sailing coordinator was also seen as a good decision as the Sailing Programs were again functioning, evident by the increase in revenue compared to the previous year

5.3 Tennis Coach - The appointment of Daniel Byrnes this year has also seen an increase in Junior Tennis at the club and he is doing a great job.

6. **Treasurers Report** Grant Snowden

6.1 It was noted that club had a comfortable reserve of funds in the bank.

However, the Club had made a \$70,000 deficit for the following reasons.

6.2 Catering The establishment of new staff, refurbishment of the bar and the establishment of a new business for the club in the last 3 months of the financial year meant a higher amount of expenses that had not been budgeted for

6.3 General Manager – The General Manager's Wage since October 2017 had also not been budgeted and higher than the previous operations managers salary.

Question: Why is Membership Revenue down on previous year. David Gates

Answer: Membership Revenue was higher. How it was reported under cash flow in the financial reports did make it appear confusing.

Question: Has the club planned to make a surplus in 2018-2019. David Gates

Answer: Yes, it has budged a surplus, but it does all depend on the Catering performances over the Summer months.

Question: Why has sailing expenses increased significantly. John Trevena

Answer: The appointment of a professional sailing coordinator

Question: Why is Long Service leave an expense line item. Lynette Hinings - Marshall
Answer: The club has increased from 1 Full Time Staff member to 5 Full Time Staff members and another 16 plus casual and part time staff and this needs to be accounted for. It is money not spent.

Peter Hook reiterated that \$60K of Tennis Court resurfacing was also required to be expensed in 2017-2018 year (not capitalised as previously budgeted) in the previous year. It was thought the \$2,000 per month being put aside for the resurfacing of the next two courts would possibly occur in the next financial year.

Motion: That the Audited 2017-2018 Financial Statements be adopted
Proposed Ian Fleming Seconded Stella McGahey

Carried

7. Auditor Appointment

Motion: To appoint McLean Delmo Bentleys Audit Pty Ltd for the year 2018-201 financial year.
Proposed: Alex Anderson Seconded Graeme Atkins

Carried

8. General Managers Report – Rod Austin

8.1 Thanked the Board

8.2 the ongoing success of the club's activities and its uniqueness and differentiation to other clubs was spoken about. Midweek and PTA Junior competitors were congratulated.

8.3 The Importance of Members as the main source of revenue but other forms of revenue other than catering and membership needed to be sought

8.4 Corporate partners acknowledged. – Audi Mornington, RT Edgar Mt Eliza, Ryman Healthcare

9. On the Water Commodores Report – Geoff Aarons

9.1 Meaghan Densley thanked as new sailing coordinator

9.2 New fresh group of members interested in racing were now actively engaged.

9.3 Two Adult learn to sail programs scheduled for this Summer – November and February.

9.4 The Annual Kid Sail has been broken into 2 age groups – 8-12 years and 13-18 years.

9.5 Power Boat Maintenance – The recent replacement engine and the servicing of the two rescue boats was appreciated.

9.6 The Slipway maintenance performed during the year was working well.

10 Special Resolution:

Secretary Ingrid Harvey was invited to present the motion.

The specific alterations required to the Constitution after its acceptance at the Special General meeting held 17th September 2018 were as follows:

Constitution Regulation

9.1 Outline that written application for membership must be submitted to the Club Regulation

14.1 Addition of Junior Member as an Associate Member Regulation

31.5 Change to number of days' notice required for any other business from 21 days to 14 days clear notice in writing Regulation

49.1(c) Removal of the word "and" Ensure all payments are signed/approved by at least 2 Board members or 1 Board and 1 General

Adopt alterations to the Constitution that were accepted at the Special General Meeting on Monday 17th September 2018.

Proposer: Ingrid Harvey

Seconder: Peter Hook

CARRIED

11. Election of Board Members.

11.1 Continuing Board Members noted being; Geoff Aarons, Stella McGahey, Mark Dillon, Ingrid Harvey

- Geoff Aarons
- Stella McGahey
- Mark Dillon
- Ingrid Harvey

Arvind Sridharan has elected not to renominate, and Peter hook and the club thanked him for his great contribution which included the Catering, General Managers and Tennis Coach Positions.

11.2 Nominations received

Peter Hook, Astrid Saint-John, Grant Snowden are all re-standing and Philip Reid has nominated

As per the constitution as the number of nominations are less than number of positions, nominees are elected to the positions available.

Peter congratulated all and Phil Reid as the new Board member.

12. Election of Office Bearers. Peter Hook advised the meeting that at the close of nominations the only nominations received were

President: Peter Hook
Treasurer: Grant Snowden
Secretary: Ingrid Harvey

As there is only nomination per Office Bearer position in accordance with the Constitution, it was declared the Office Bearer positions filled as nominated.

13. Other Business – questions from the floor

13.1 Social tennis – Ross McDonald

Ross wanted to bring to attention his written communication which was circulated on the evening. His intention of raising the concern was to ensure that all members were aware of the plan to have a "Use of Courts Policy" and that all regular tennis court user groups be able to input into the draft plan, before it becomes a club policy.

Peter thanked Ross and that the matter will be "taken on board."

It was requested that the Monday Social Group have some involvement in the policy relating to "Use of Courts". Lynette Hinings-Marshall

13.2 What are the major expenditures expected soon? Lawrence Henderson

Answer Nothing of any major significance but Peter Hook noted the 2018 catering renovations equated to \$55,000.

13.3 What are the major Capital Expenditure Items going forward?
The Tennis Court Resurfacing was spoken about again

Peter spoke of the Development Standing Committee set up as a standing committee that extended beyond the Board and was dedicated to the future developments of the club The Development Committee had been meeting since January and are getting close to talking about the concepts with members soon.

It was noted a future funding committee had also been established to determine ways in which any future development could be funded.

13.4 Lawrence Henderson thanked the past Board for their huge amount of work in 2017-2018.

13.5 Member Behavior – Code of Conduct. Graeme Atkins

Asked how does the Board address members poor behaviour at the club?

Peter Hook spoke on one incident that involved a non-member and agreed the members need to be educated on the club's code of conduct and not to express any frustrations to staff but to Senior Management as the first point of contact.

Peter accepted that recently there had been some issues whilst the club was experiencing new staffing front of House and food and beverage management

GA suggested a Sign letting members know which manager was on duty at that current time.

13.6 Peter Hook thanked the Returning Officer Alex Anderson for his continuing support in taking on the role of Returning Officer and giving up his usual Monday Night Tennis Competition.

13.7 Peter also noted Narida Arnott for her fantastic planning of the 007 Ball and thanked all those that volunteer at the club

14. **Meeting Closed at 8.59pm.**

There being no further business Peter Hook thanked all for attending and invited all those in attendance to stay in the Clubhouse for a drink.