

## GATE POLICY

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Please find for your reference and benefit, the updated main gate access policy. Main changes are a focus on members to access ONLY using their membership access card, the removal of some gate opening buzzers and better controls around planned gate opening times.

- The default condition of the main car access and pedestrian gates is closed, to aid security and to ensure membership privileges are preserved.
- Members are encouraged to ensure that these gates are closed when not in use and to report any inappropriate activities or abuses to the Club Manager.
- Members must use their assigned and issued access card at all times for access through the main car and pedestrian gates, tennis court gate and club house.
- Members issued access cards are not transferrable and should only be used by the approved member owning the card. Loss of a card should be reported immediately to the Club Manager.
- For known and planned events (e.g Club open days, weddings, non-member events etc.) the main gate may be agreed to be open, but only through prior arrangement with the Club Manager or Committee and covering only the expected period of personnel arrivals at the Club.
- Non-members seeking to gain access to the Club may gain access through the main gate by one of the following procedures:-
  - a. use of the buzzer, which on hearing, only in the Clubhouse office, can facilitate the gate to be opened by the Club Manger, or
  - b. co-ordinating with a hosting member to be met at the gate, or
  - c. prior appointment with Staff
- No tailgating of car opening the main gate into the Club is permitted, unless the following car has a member's access card.

Should the gate malfunction, please report the event to the club house during business hours on 9787 0265 #1 or 0429 019 824. If outside of business hours and the restaurant is unattended, please contact one of the directors if the club mobile is unattended.

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